

**Jefferson County Boulder and Whitehall Library Board**  
**Regular Business Meeting AGENDA**  
**6:30pm, November 21, 2024 - Location: Boulder MT**

<https://zoom.us/join>    Meeting ID: 852 1692 1110    Passcode: 289501

Jefferson County Commissioners may attend the meetings. The Jefferson County Library Board welcomes and encourages public comment. Comments for any agenda item may be taken immediately prior to and in advance of a board action or vote with the following stipulations (there is an Open Public Comment period at the end of the meeting):

- 1) comments must be pertinent to the agenda item being discussed,
- 2) comments may not infringe on the right of privacy of another,
- 3) the board Chair may limit the amount of time for comments if comments appear to be extensive.

1. Call to Order & Attendance
2. Agenda Review & Approval
3. Public Comment
4. Previous Meeting Minutes Approval - October 17, 2024
5. Correspondence
6. Housekeeping
  - 6a Housekeeping - Boulder
  - 6b Housekeeping - Whitehall
7. Upcoming Events/Seminars/Library Programs
  - 7a Boulder
  - 7b Whitehall
8. Calendar - scheduled events, holidays, vacations
  - 8a Boulder
  - 8b Whitehall
9. Friends of the Boulder Library - Report/Updates
  - 9a Boulder grounds landscaping
10. Financials/Budgeting
  - 10a Authorization to pay bills
  - 10b Unexpected expenditures, possible transfer of funds
11. Open Public Comment & Unscheduled Matters\*
12. Next Meeting Agenda Items
13. Board/Librarian Certification Training (about 15 minutes)
  - 13a <https://youtu.be/wpsJ3Q5Bzfs> (Public Library Trustee Orientation Overview 2024)
  - 13b <https://youtu.be/dnK6ggY75LQ?> (Role of the Board Chair: An Overview)
14. Adjourn

Next regular business meeting is December 19, 2024 - Whitehall MT

\*Open Public Comment & Unscheduled Matters: Any item that is not noted on this Agenda may be discussed at this meeting at the discretion of the Board Chair however no vote will be taken. The Board may decide whether to schedule the item to be placed on the agenda of a future board meeting for discussion and possible vote.